

2023-2024 Phillips Hawkins Agreement

Phillips Hawkins will be closed in Spring 2024 for renovations to provide central air conditioning. By signing this agreement, I agree to live in Phillips-Hawkins for the Fall 2023 and be reassigned to another room for Spring 2024 based on my Building/Room Preferences collected in August 2023. I also understand that every effort will be made to assign me to a room that meets those preferences although I am not guaranteed to receive my top preference.

2023-2024 Phillips Hawkins Agreement Statements	Initial
I understand by signing this agreement I will be assigned to Phillips-Hawkins for the Fall 2023 semester and that I will be re-assigned to a new room for the Spring 2024 semester.	
I understand I will be moved to my new Spring 2024 Assignment either by: <ol style="list-style-type: none"> 1. Staying in Phillips Hawkins until Tuesday, December 12th and moving my belongings into my new Spring 2024 room between 8am and 4pm. 2. Removing all of my belongings from my Phillips-Hawkins room by 4pm on Friday, December 8th and moving into my new Spring 2024 assignment in January 2024. 	
I understand that the building will be turned over to contractors on Wednesday, December 13 so any belongings left in the hall will be removed and disposed of by HRL Staff.	
I understand that I am subject to all terms of the 2023-2024 Housing Contract and cannot cancel my housing due to my Spring 2024 reassignment.	
I understand that I must remove all my belongings from my Phillips-Hawkins Room no later than 4:00 pm on Tuesday, December 12, 2023.	
I understand that I will be given priority assignment to Spring 2024 vacancies based upon room/building preferences that I have provided	
I understand that my Spring 2024 room assignment is guaranteed per the 2023-2024 Housing Contract, but the actual room/building is not guaranteed.	
I understand that if I move rooms out of Phillips-Hawkins prior to 12/1/23 I will not receive a priority assignment for Spring 2024.	
I understand that my Spring 2024 rate may be different from my Fall 2023 rate based on my new assignment.	
I understand, if I choose to buy out a single room, I understand I will be charged the buyout single rate.	
I understand that I am subject to all cancellation policies listed in the 2023-2024 Housing Contract.	
I understand that if I request to be released from this agreement I may be placed in temporary housing until a permanent space is found.	
Circle your Phillips Hawkins Preference: Traditional Double or Traditional Double Buyout Single	

By providing the following information below, you are agreeing to the terms and conditions of this Agreement.

First Name: _____ University ID #: _____

Last Name: _____ Cell Phone #: _____

Signature: _____ Date: _____

USE BY HRL STAFF ONLY

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Assigned
Preferences
Reassignment

Canceled